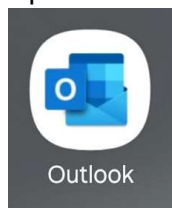
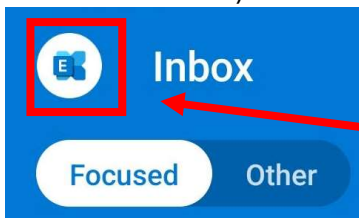


Reconfigure AARA email in the Android Outlook App using O365

1. Open **Outlook**



2. Click on the **Circle** (next to Inbox)



3. Click on **Settings** on the bottom left corner



4. Click **Accounts**

General



Accounts

5. Click **Exchange** (if you use the outlook app for other mail, please make sure you're selecting your AARA account)



Exchange
AARA

6. Click **Remove Account**



REMOVE ACCOUNT

7. You may receive this message, if so, select **Remove from this device** and click **REMOVE**

Remove account?



Remove from this device



Remove from all mobile devices

CANCEL

REMOVE

8. Click **Add Account**

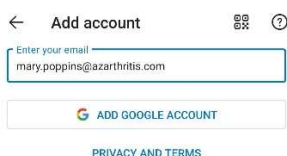
ADD ACCOUNT

9. Your phone may discover other accounts, if so, click **Skip**

CONTINUE

SKIP

10. Enter your Email address and click **Continue**



CONTINUE

11. Enter your Network Password (Password you use to sign in to your computer everyday) Click **Sign in**



← mary.poppins@usarthritis.com

Enter password

.....

Forgot my password

Sign in with another account

Sign in

12. Click **Maybe Later**

MAYBE LATER

ADD >